

Lake Heather Oaks HOA Meeting Minutes

2/22/23 Northdale Recreation Center

Welcome to the Lake Heather Oaks Board of Directors meeting. This is a public meeting, and your input is an important part of the decision-making process. Time is set aside at the beginning of the agenda to provide homeowners an opportunity to address the Board. Speakers will be granted three (3) minutes to discuss any item on the agenda. When addressing the Board, please state your name and address.

Speakers are asked to be civil and courteous with their language and refrain from personal attacks and/or threats.

- a. Call to Order - President 7:02 PM
- b. Roll Call/Attendance - Maurna-

Board In Attendance: Sarah Riordan, Charlene Ponce, Maurna Williams, Kevin Wilkins, Sherrie Elgar, Justin Ramedia, Mardee Powers

Board Absent: Vince Cesario, Leigh Dawson

Homeowners in Attendance: Courtney Cardisco, Houston Parks, Andrea Landy, Susan Shonbrun 3129 Lakestone (Lake Watch person, she assesses the water in the lakes)

- c. Public Comment on agenda items - No-one wanted to speak at this time

Action Items

- d. Approval of draft summary minutes from prior meeting - no changes requested; Motion to accept by Maurna, 2nd - Charlene; All in favor
- e. Approval of Financial Report - there is a discrepancy at this time between checking account and what is on report, Kevin explained and is working to rectify, this is due to all of the dues being paid and deposited. Depending on timeframes, it impacts the actual report given from the bank; Payment to Irrigation repair will be taken from Reserve as approved in November, 2022; Homeowners who have not paid dues yet will be discussed at March meeting. We usually give a month grace period so that would be March 15, 2023.

Kevin will present an updated financial report in March to show all up to date activity and reconcile with the bank account.

Discussion Items

- f. Update on mini grant project (Sarah) - sign/community board for park and bike rack at Vallely and Rolling Rock; waiting for permit to get the sign ordered and installed; use the installation as a Community Project in the near future
- g. Update on website project (Justin & Charlene) - Website rebuilt, used WordPress, Anyone on the Board who is interested in knowing how - Justin will do a tutorial; All content is the same as last one; new webHost is on Network Solutions

- h. Update on the status of ACC walkthrough results and distribution of letters (Mardee) -
 - i. addressing sheds
 - ii. the Committee needs to address the fining structure and other key idea
- i. Update on upcoming social events (Leigh) - Easter Egg Hunt April 1st, Committee is great and very involved
- j. **Update on entrance landscaping project (Sherrie)** -
 - i. Are we planning to complete the irrigation on Vallely with the added quote of digging the ditch (quote is \$300); Chris quoted \$1494.00 to finish the project
 - 1. Motion made to spend \$300.00 for trenching and the additional \$1494.40 with Chris to finish the project at the end of Vallely (Quotes attached to minutes) 2nd by Maurna ; All in Favor
 - 2. Sherrie will make contact with them to get this started as well as the leaking water that Chris knows about and needs to be fixed
 - ii. Sherrie brought us back to the Landscaping project started last year. Jeff Field from Landscape Services to do the work. According to Brian Schatz our landscape designer, Total cost was approx. \$15,000.
 - 1. Sherrie will talk to Mike from Bladrunner to see if he wants to do a bid as well.
 - 2. An actual bid proposal for the work needs to be shared with the Board before we vote. Sherrie will share this via email as soon as she gets it
 - iii. Sherrie shared the suggestion from homeowner about putting turf under playground. This is very expensive, not on the long term plan right now
 - iv. Sarah brought up need to get an electrician out to look at the electric box on Lakestone. We need to find someone.
- k. **Nominating Committee (Maurna)** - We need a solid succession plan. In the past, the load of the work has fallen on a small group of people. We have an engaging committee so she wants to get this Nominating Committee concept going
 - i. Building robust committees that then will flow into Board members
 - ii. Maurna will work to write description of roles and committees; strategic networking at every social event
 - iii. In November, the Nominating Committee will have private conversations with people whether they want to continue or not.

- iv. Based on feedback from Survey, we need to have a committee for Neighborhood Community Outreach.

New Business -

- consider adaptive playground equipment, specifically a swing with a back on it
- From Vince: Tree permit is almost complete and then the work will be done.
- Vince is now doing the park reservations and is working with the Community Resource Officer about the speeding issue on Vallely increasing again.
- Mike from Bladrunner is recommending the basketball court and pavillion needs to be pressure washed. Maybe doing pressure washing once we are ready to redo the lines?
- Table discussion for a Park day and making a list of the projects needed and the manpower needed. Remove Neighborhood Watch signs on Rolling Rock and Vallely.

- I. Adjournment – Sarah 8:37 PM; All in favor

*Quotes for Irrigation from Schwann in the 2.22.23 Meeting File